



ANNUAL REPORT : 2015 : 2016





PRAIRIE
Hospice Society

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table of contents

2	Greetings from the chair
3	Board of Directors and staff listing
4	KPMG attestation letter and financials
13	Report from volunteer coordinators
15	Donor recognition poster
16	Golf classic sponsor recognition poster

The sense of appreciation you feel at Prairie Hospice is second to none. Caring for someone during their journey at the end of life is a gift, and I have been absolutely inspired by every person I have the joy of knowing through hospice.

- volunteer



Pictured left to right: Donna Chicoine (PHS volunteer), Donna Fraser (PHS client), Carla Hancock, Nicole Mason-Greenhorn.

greetings from the chair

Greetings, friends of Prairie Hospice Society Inc. (PHSI):

I am delighted to bring greetings in this our first Annual Report in the year of our first formal Annual General Meeting.

Our story is one of incredible growth – from virtually nothing tangible at inception (August 2011) to where we are today. At inception, we had no assets, no income and no programs – just the dedication and aspirations of a band of community-minded citizens who wanted to see more attention paid to end-of-life care in Saskatoon. When the acquisition of property for a residential hospice proved unattainable in the short period of time then available, the attention of this committed group shifted to the provision of our program known as “Hospice Without Walls” – a program aimed at filling the gap resulting from the lack of a residential hospice facility in Saskatoon. We have grown from virtually no budget to a budget of approximately \$140,000 per year and growing.

Over the past four years, we have trained and equipped 93 volunteers to go into the homes of end-of-life individuals to provide non-medical, practical and emotional support to those persons and their families. We are serving approximately 50 clients every month. We have three staff members – two part-time volunteer co-ordinators (who match clients and volunteers) and a part-time administrative assistant. This past year, we welcomed Rick Schellenberg to our team as our second volunteer co-ordinator. His presence has allowed Prairie Hospice to serve significantly more clients. Welcome aboard, Rick.

In the early years, we had great support from LutherCare Communities in the handling of our finances. Now we are capable of doing that job ourselves and we are able to produce very professional financial statements.

Our fundraising and grant application success has been truly amazing. I must single out and thank Barb Jiricka, board member, for her tremendous work in the area of grant applications. We will be amending our by-laws at our AGM to allow for a much broader membership. We hope this will enable us to engage more people in the success of PHSI.

I have been privileged to chair the PHSI Board for the last four years. I am very proud of the manner in which PHSI has grown and evolved into a very credible, well-governed and effective deliverer of much needed services to our community. I wish to extend my sincere thanks to all of our board members who have truly worked tirelessly to grow and evolve PHSI. Also, many thanks to our staff – Eileen Klassen, Rick Schellenberg, and Muriel Dickson – for their incredible enthusiasm and devotion to PHSI and all our clients and their families.

I look forward to even greater growth and success of PHSI going forward.

Kathryn J. Ford, Q.C. Board Chair

board of directors and staff listing

- **Board of Directors:**

- Kathryn Ford, Chairperson
- Doug Borrowman, Treasurer
- Marcia Clark
- Donna Fan - moved April 2016
- Sharon Fyke
- Janine Harriman
- Barb Jiricka
- George Keter - resigned December 2016
- Josh Pion
- Maria Ryhorski

- **Staff:**

- Muriel Dickson - Administrative Assistant (part-time)
- Eileen Klassen - Volunteer Coordinator (part-time)
- Rick Schellenberg - Volunteer Coordinator (part-time) since December 2015

Financial Statements of

**PRAIRIE HOSPICE
SOCIETY INC.**

Year ended May 31, 2016
(Unaudited)



KPMG LLP
500-475 2nd Avenue South
Saskatoon SK S7K 1P4
Canada
Tel 306 934-6200
Fax 306 934-6233

REVIEW ENGAGEMENT REPORT

To the Members of Prairie Hospice Society Inc.

We have reviewed the statement of financial position of Prairie Hospice Society Inc. (the "Entity") as at May 31, 2016 and the statements of operations and net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Entity.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

The financial statements of the Entity as at and for the year ended May 31, 2015, were not reviewed by us or by another accountant.

A handwritten signature in black ink that reads 'KPMG LLP' in a cursive, stylized font, with a horizontal line drawn underneath.

Chartered Professional Accountants

August 30, 2016

Saskatoon, Canada

KPMG LLP, is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.

PRAIRIE HOSPICE SOCIETY INC.

Statement of Financial Position

May 31, 2016, with comparative information for 2015
(Unaudited)

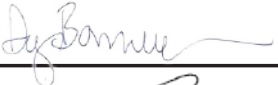
	2016	2015
Assets		
Current assets:		
Cash and cash equivalents	\$ 81,743	\$ 41,724
Grant receivable	10,000	-
Prepaid expenses and deposits	2,826	2,087
	<u>\$ 94,569</u>	<u>\$ 43,811</u>

Liabilities and Net Assets


Current liabilities:		
Accounts payable and accrued liabilities	\$ 732	\$ 600
Deferred revenue (note 2)	23,515	1,500
	<u>24,247</u>	<u>2,100</u>
Net assets	70,322	41,711
	<u>\$ 94,569</u>	<u>\$ 43,811</u>

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director

PRAIRIE HOSPICE SOCIETY INC.

Statement of Operations and Net Assets

Year ended May 31, 2016, with comparative information for 2015
(Unaudited)

	2016	2015
Revenue:		
Donations	\$ 66,767	\$ 66,470
Sponsorships	39,925	-
Grants	37,218	22,600
Fundraising	26,849	25,456
Miscellaneous income	18	199
	<u>170,777</u>	<u>114,725</u>
Expenses:		
Volunteer contracts	44,785	35,136
Fundraising	20,675	1,165
Administration contracts	20,285	19,780
Volunteer costs	18,660	15,268
Rent	17,766	14,943
Advertising	6,841	146
Office and general	4,907	2,568
HospiceNow	3,635	-
Insurance	1,508	789
Subscriptions and dues	868	293
Telephone	740	740
Shipping and delivery	587	227
Professional fees	500	1,783
Training	305	-
Travel	104	-
	<u>142,166</u>	<u>92,838</u>
Excess of revenue over expenses	28,611	21,887
Net assets, beginning of year	41,711	19,824
Net assets, end of year	<u>\$ 70,322</u>	<u>\$ 41,711</u>

See accompanying notes to financial statements.

PRAIRIE HOSPICE SOCIETY INC.

Statement of Cash Flows

Year ended May 31, 2016, with comparative information for 2015
(Unaudited)

	2016	2015
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 28,611	\$ 21,887
Changes in non-cash operating working capital:		
Accounts receivable	(10,000)	-
Prepaid expenses and deposits	(739)	(2,087)
Accounts payable and accrued liabilities	132	600
Deferred revenue	22,015	1,500
	40,019	21,900
Increase in cash and cash equivalents	40,019	21,900
Cash and cash equivalents, beginning of year	41,724	19,824
Cash and cash equivalents, end of year	\$ 81,743	\$ 41,724

See accompanying notes to financial statements.

PRAIRIE HOSPICE SOCIETY INC.

Notes to Financial Statements

Year ended May 31, 2016
(Unaudited)

Nature of operations:

Prairie Hospice Society Inc. (the "Society") is incorporated as a non-profit organization under the laws of Saskatchewan. The purpose of the Society is to ensure access to community-based end of life support.

As a registered charitable organization under the Income Tax Act (Canada), the Society is exempt from income taxes and is able to issue charitable donation receipts for income tax purposes.

On June 1, 2015, the Society adopted Canadian Accounting Standards for Not-For-Profit Standards in Part III of the CPA Handbook. These are the first financial statements prepared in accordance with Not-For-Profit Standards.

In accordance with the transitional provisions in Not-For-Profit Standards, the Society has adopted the changes retrospectively, subject to certain exemptions allowed under these standards. The transition date is June 1, 2014 and all comparative information provided has been presented by applying Not-For-Profit Standards.

There are no adjustments to net assets as at June 1, 2014 or the statement of operations for the year ended May 31, 2015 as a result of the transition to Not-For-Profit Standards.

1. Significant accounting policies:

The financial statements are prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the Chartered Professional Accountants Handbook. The following is a summary of the significant accounting policies:

PRAIRIE HOSPICE SOCIETY INC.

Notes to Financial Statements (continued)

Year ended May 31, 2016
(Unaudited)

1. Significant accounting policies (continued):

(a) Revenue recognition:

The Society follows the deferral method of accounting for donations and grants.

Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight line basis, at a rate corresponding with the amortization rate for the related capital assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are recognized. Unrestricted investment income is recognized as revenue when earned.

Revenue from fees, contracts and sales of publications is recognized when the services are provided or the goods are sold.

(b) Cash and cash equivalents:

Cash and cash equivalents consists of balances with financial institutions which have an initial term to maturity of three months or less.

(c) Contributed Services:

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

PRAIRIE HOSPICE SOCIETY INC.

Notes to Financial Statements (continued)

Year ended May 31, 2016
(Unaudited)

1. Significant accounting policies (continued):

(d) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Society has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(e) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

PRAIRIE HOSPICE SOCIETY INC.

Notes to Financial Statements (continued)

Year ended May 31, 2016
(Unaudited)

2. Deferred revenue:

Deferred revenue are externally restricted grants, donations and sponsorships for future periods.

	2016	2015
Program grants	\$ 9,365	\$ -
Golf classic sponsorship	14,150	1,500
	\$ 23,515	\$ 1,500

3. Financial risks management:

The Society's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. It is management's opinion that the Society is not exposed to significant interest rate, currency or credit risks arising from these financial instruments and that the fair value of these financial instruments approximate their carrying values.

4. Related party transactions:

There are no related party transactions.

5. Commitments:

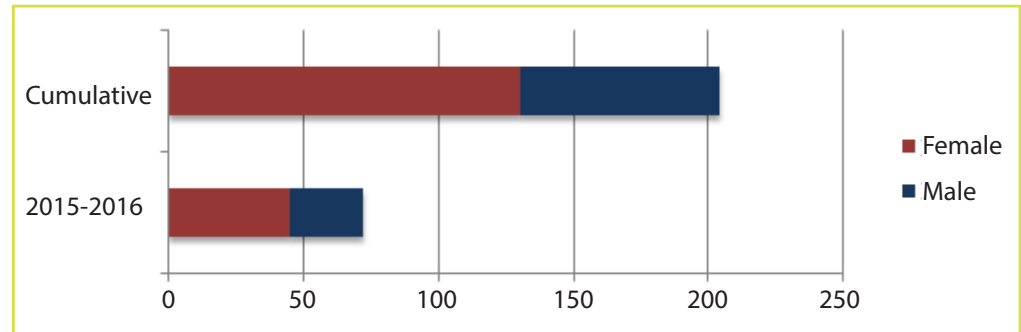
There are no outstanding commitments.

report from volunteer coordinators

We have served 57 clients over the course of this fiscal year, some continuing from previous years and many added as the year went along. We averaged six referrals a month. Given that the number of persons being cared for as palliative in the city is many times that number, our goal is to help those most in need.

Most of our referrals come from the Client-Patient Access Services coordinators of the Saskatoon Health Region. We are very thankful for an excellent working relationship with these people who are on the front line of care for those suffering from a terminal illness.

Total Number of Referrals to *Hospice Without Walls*, Prairie Hospice Society



Source of our referrals

Source	2015-2016	Cumulative
Saskatoon Health Region	62	161
Family	5	16
Client themselves	2	8
Long term care facility	0	7
Friend	2	6
Cancer centre	1	2
Clergy	0	2
Community organization	0	2

As mentioned above, we seek to help those most in need. There are a number of people who are referred to us without family or friendship networks to support them. Our volunteers often become like 'family' to these individuals.

Clients with no support or no local family support

Cumulative:	37
January 1, 2013 - May 31, 2016	
2015-2016:	8
June 1, 2015 - May 31, 2016	

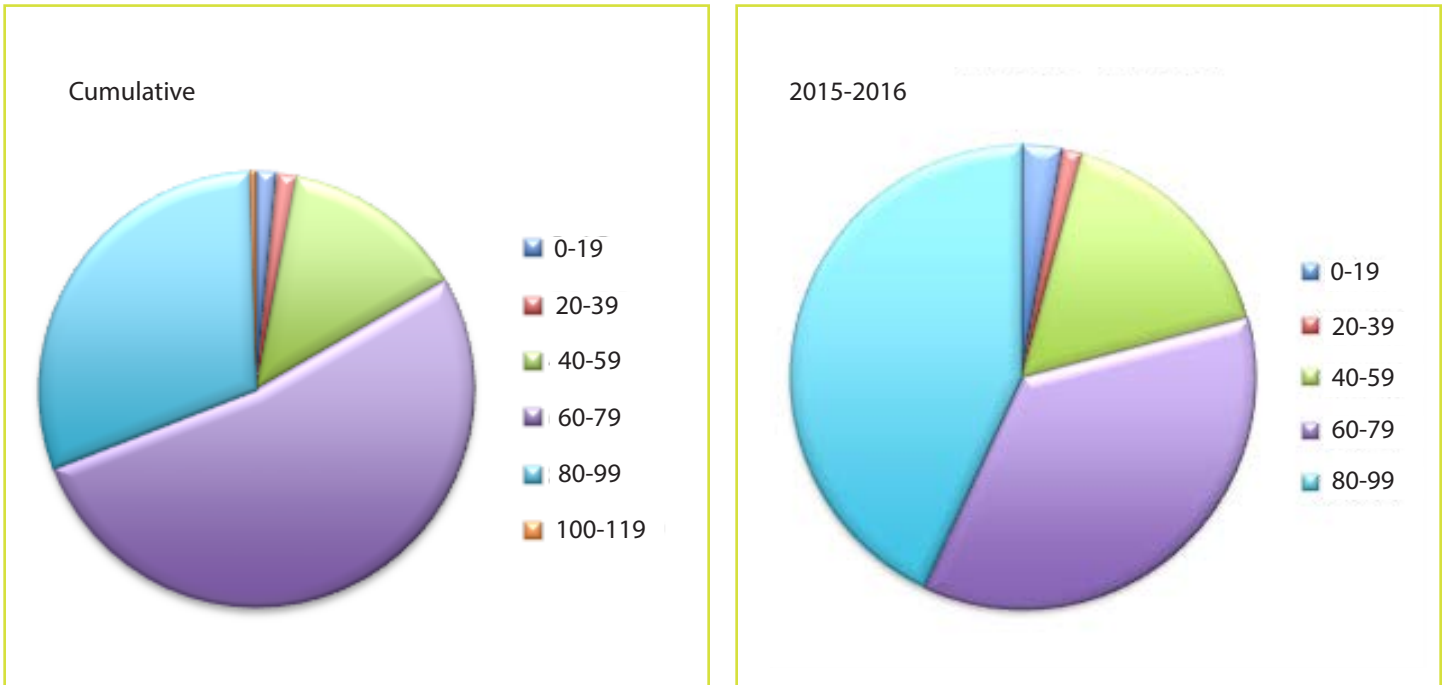
I am so grateful for Prairie Hospice and the care, physical and emotional that I have received.

- client

[My clients] have welcomed me into their homes and lives and I am forever grateful to have shared in their journeys which has given me the opportunity to grow and experience different ways individuals face end-of-life issues.

- volunteer

Age of people referred to Prairie Hospice



Volunteers

Volunteers are the heart of hospice. We have trained 93 volunteers and about half of those are currently active. We had one training program (November-December) during this fiscal year with 10 new volunteers completing the training.

Volunteers develop relationships with clients on a one-to-one basis. Sometimes this relationship is relatively brief, but for others the friendship continues for years. This past fiscal year our volunteers spent a total of 3,014 hours with clients. That is a lot of compassion extended to others and we cannot thank our volunteers enough for all they do. Their care and compassion for those in need is what we’re all about.

HospiceNow

A new initiative that began February 1, 2016 is the HospiceNow program. We launched this pilot project to test the need for a response to urgent care needs for palliative people within the city. Our original vision has been adjusted over the time we’ve implemented this program. We have ended up serving those people already referred to us whose needs are transportation and urgent respite. The systems put in place have allowed us to be much more effective in addressing these needs.

Transport	16
Respite	4
Other	3
Total service opportunities	23
Average time per service	2.4 hours



PRAIRIE *Hospice Society*

DONOR RECOGNITION

2011 to March 2016

SOARING HEART DONORS

PILLAR (\$50,000 - \$100,000)

Mary's Hope Foundation

BIG HEART DONORS

PLATINUM HEART (\$10,000 - \$25,000)

Affinity Credit Union
Arthur J.E. Child Foundation
Evelyn Burnett & Dean Jones
JBL Charitable Foundation
Our Lady of the Prairies Foundation
Potash Corporation of Saskatchewan
Saskatchewan Community Initiatives Fund
Anonymous

GOLD HEART (\$5,000 - \$10,000)

Beatrice Stevens Memorial Fund
Mona Chappell
Kathryn J. Ford
McKercher LLP
Rotary Club of Saskatoon Meewasin
Rotary Club of Saskatoon Nutana
Third Avenue United Church Community Fund

SILVER HEART (\$2,500 - \$5,000)

Honourable Patricia Blacklock Linn Fund
June Bold
Cherry Insurance
GMG Jewellers
Saskatoon Funeral Home
Steven and Micheline Worobetz Foundation

BRONZE HEART (\$1,000 - \$2,500)

Deborah Black
Jean Blacklock
Doug and Shelley Borrowman
Centennial 360
Holy Spirit Parish
Sharon Fyke
Muriel Harris
Barb and Dan Jiricka
Joseph Alfred Remai Family Foundation
Don and Sandy Morgan
Carol Morris
Janet & Don Neufeld
Prairie View Chapel and Crematorium
RBC Foundation
Larry and Irene Seiferling
Pareshkumar Shah
Francine Chad Smith
The Artist's Loft Studio
Trinity Evangelical Lutheran Church
Westwood Funeral Chapel

HEARTFELT DONORS

SUPPORTER (\$100 - \$1,000)

Airline Hotels
Robert and Veronica Armbruster
Michelle Bankowski
Ron & Leslie Bell
Myrna Berwick
Darlene Bessey
Sunanda Bhalerao
Bonavista Energy Corporation
Kathy Bond
Anthony & Carole Boryski
Meghan Boychuk
Angela Bowen
Wes Briggs
Gwen Charman
Laurel Chelsom & Rick McCormick
Marcia Clark and Ken Howland
Tina & Vincent Colistro
Glenda Cooney
Roberta Crowe
M. Jane Deneer
Muriel Dickson and Lee Brady
Lyn Dobson
Rachel Drew
Craig Foster
Perry Foster
Garden Architecture and Design
Florence Graham
Adam Hadwin
Sandra Harder
Karen Heise
Suzanne Henry
Hillcrest Funeral Home
Diana Holaday
Vicki Holmes
Industrial Machine and Manufacturing Inc
Bonnie Ish
Dr. Donna Jubin
Brenda Kammermayer
George Keter
Eileen Klaasen
Klassique Design
Marie Klombies
Beverley Lackie
Lucille Lamb
Shan Landry
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Allen and Kathleen Loewen
Lucy Mauerhoff
Colleen McIntosh
Nora McKee
Sherrill Miller
Mark and Angela Mills
Rita Mirwald
Riley Morris
Deanna Nienaber
Bonnie Roberts
Joan Rogers
Rosewood Lane Condo Corporation
Edda Ryan
St. John's Cathedral ACW
Saskatchewan Power Corporation
Saskatoon and District Labour Council
Joan Schapansky
Phil Siebert
Elin & Ivor Sletmoen
Richard and Joan Smith
Janice and Robert Solem
John and Patricia Thompson
Dani vanDriel
Venables Machine Works Ltd.
Drs. Keith and Vivian Walker
Dave Warkentin
Karla Wilson
Lois Zoerb
Anonymous

FRIEND (\$10 - \$100)

Marilyn Boechler
Mel Bolen
Ernie Boucher
Delta Kappa Gamma Society
Barbara Elder
Werner and Vera Falk
Bryan Foran
Jacolen Glasser
Steven Goluboff
Kimberley Holliday
Rose Lloyd
LutherCare Communities
Barry McLennan
Teresa Mulvenna
Tracy Petryk
Josh Pion
Jennifer Quaid
Bernice Shih
Elizabeth Shih
Debra Stefaniuk
Armand & Betty Thomarar
Anonymous

IN MEMORIAM

Family and Friends of Belle Grosy
Family and Friends of Howard Olmstead
Family and Friends of Dr. David Popkin
Family and Friends of Rick Reddekopp
Family and Friends of Ken Reid



SPONSOR RECOGNITION

FIRST ANNUAL GOLF CLASSIC

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Penney Murphy & Associates

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Barry Chilliak Realty

Galon Insurance

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Blossoms Living

WINE SPONSOR

McKercher LLP

ENTERTAINER

Amanda Hagel

SUPPORTER

Bruce & Beryl Bays

Jeff Bernath

William Davern

Robert Edwards

John Green

Grant Henderson

Industrial Alliance Securities Inc.

Doretha & Bob Kowalishin

Bernard Lawlor

Tammy & Kelly Lutz

Sheelah McDermott

Grant McGrath

Nordon Medical Enterprises

Carole & Rory Picklyk

Bonnie Orchard

Ron Rochon

Larry & Irene Seiferling

Liesel & Josef Spross

Nancy Tapper

Deanna Nienaber

Ron & Leslie Bell

Venables Machine Works Ltd.

Bill & Lois Lewis

Successfully raised over \$48,000 - thank you everyone!

