

# ANNUAL REPORT 2018



HOME. COMPASSION. SUPPORT.



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# our donors Brian Day and Marsha DeLouchery Day

Prairie Hospice Society greatly appreciates a major donation of \$50,000 made this year in memory of Brian Day and Marsha DeLouchery Day. Brian and Marsha's children, Joe and Emma, and their families chose to honour their parents through donations to Prairie Hospice and to The Royal University Hospital Foundation.

Brian and Marsha founded Day Grow Greenhouses, a thriving business in our province for many years. They lived their passion, making the world a more beautiful place. Brian and Marsha were wonderful parents, friends, entrepreneurs, artists, mentors and community volunteers. Their hard work and legacies will be remembered by many - most notably organizations such as the Broadway Theatre and Gardenscape, as well as by Prairie Hospice Society.

Prairie Hospice Society has dedicated a memorial tree on the riverbank in their honour.

Thank you, Joe and Emma.

# greetings from the chair

- It is my privilege to bring you greetings from the Chair, and to touch upon some highlights of another great year for Prairie Hospice Society (PHS).
- We continue to add amazing individuals as client service volunteers and have now trained over 120 people who are the heart of caring. These volunteers support so
- many people at end-of-life, fulfilling our vision of helping people live well until they
- die. We have served more than 250 terminally ill persons, along with their families and primary caregivers. In the words of the Health Authority referral agents, our vol-
- unteers 'lift families' and our clients 'have better outcomes' because of these caring
- volunteers.
- We continue to spread the word and raise public awareness about PHS and the ser-
- vices we provide. Last fall, the two benefit concerts performed by Wilma Groenen, Brett Balon and the Divas of Caswell, along with the garden party hosted by Penny
- Stalker and Ken Coutu, allowed us to reach hundreds of new friends. Many more
- people are aware of our services, potential new volunteers came forward and much needed funds were raised. Our third annual Charity Golf Classic raised more than
- \$55,000 due to the efforts of the co-chairs Kathy Ford and Ken Howland and their
  - innovative team of committee members. Our financial position has never been
- stronger; helped also by a legacy gift we received honouring Brian and Marsha De-
- Louchery Day.
- We are also working to enrich the programs we offer to the people we support. In
- 2017/18, we finished the introductory work on two projects that could lead shortly into new services. The first is a family grief and bereavement program that will
- allow us to provide better bereavement supports to the families of our clients that
- need us. The second is pilot work on the NavCare project through which we could train our volunteers and staff to help our clients navigate the medical and social
- support systems.
- No organization can achieve great success without strong staff members. Muriel
- Dickson, Rick Schellenberg, and Sheila Morgan are outstanding employees who serve our clients with caring and compassion, tirelessly support our volunteers and
- ensure our Board is prepared to provide the governance so needed in a communi-
- ty-based organization. Steven Senkin-Hiebert fills in admirably when Rick or Sheila is away. I believe no charitable agency in Saskatoon can match Prairie Hospice with
- such a capable and friendly workforce. They are incredible!
- In closing, I would like once again to thank my fellow Board members who make
- it such a joy to be the Chair of this fine hard-working group. I repeat my comment from last year - this is the most contributive, collegial and supportive Board upon
- which I have ever served.
  - Thank you,
- Doug Borrowman, Chair
- Prairie Hospice Society
- Home. Compassion. Support.

# board of directors and staff listing

- **Board of Directors:**
- Doug Borrowman, Chairperson
- Kathryn Ford, Past Chairperson to September 2017
- Marcia Clark, Vice Chairperson
- Barb Jiricka, Secretary
- Josh Pion, Treasurer
- **Ev Burnett**
- Janine Harriman
- Vicki Holmes
- Maria Ryhorski
- Bryan Salte appointed September 2017
- Staff:
- Muriel Dickson Administrative Assistant (part-time)
- Sheila Morgan Volunteer Coordinator (part-time)
- Rick Schellenberg Volunteer Coordinator (part-time)
- Steven Senkin-Hiebert Volunteer Coordinator (casual)

Financial Statements of

# **PRAIRIE HOSPICE SOCIETY INC.**

Year ended May 31, 2018 (Unaudited)



#### INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Members of Prairie Hospice Society Inc.

We have reviewed the accompanying financial statements of Prairie Hospice Society Inc., which comprise the statement of financial position as at May 31, 2018, the statements of operations and net assets for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Practitioners' Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Prairie Hospice Society Inc. as at May 31, 2018, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants

KPMG LLP

Saskatoon, Canada

September 12, 2018

Statement of Financial Position

May 31, 2018, with comparative information for 2017 (Unaudited)

		2018		2017
Assets				
Current assets:				
Cash and cash equivalents	\$	157,781	\$	109,992
Grants receivable		2,600		22,000
Prepaid expenses and other		2,970		3,297
	\$	163,351	\$	135,289
Liabilities and Net Assets				
Current liabilities:				
Accounts payable and accrued liabilities	\$	3,561	\$	663
Deferred revenue (note 2)	*	12,350	•	47,250
		15,911		47,913
		117 110		
Net assets		147,440		87,376

See accompanying notes to financial statements.

On behalf of the Board:

Statement of Operations and Net Assets

Year ended May 31, 2018, with comparative information for 2017 (Unaudited)

		2018		2017
Revenue:				
Donations	\$	144,705	\$	96,166
Sponsorships	Ψ	40,880	Ψ	29,750
Fundraising		39,193		18,825
Grants		21,000		24,465
Miscellaneous		280		38
		246,058		169,244
Expenses:				
Staffing		108,674		86,870
Fundraising		21,528		11,378
Volunteer costs		21,424		18,115
Rent		18,720		18,556
Office and general		7,406		9,170
Training		2,043		822
Insurance		1,419		1,522
Telephone		1,260		752
Shipping and delivery		976		1,079
Subscriptions and dues		861		3,152
Professional fees		848		525
Advertising		808		249
Interest and bank charges		27		-
		185,994		152,190
Excess of revenue over expenses		60,064		17,054
Net assets, beginning of year		87,376		70,322
Net assets, end of year	\$	147,440	\$	87,376

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended May 31, 2018, with comparative information for 2017 (Unaudited)

	2018	2017
Cash provided by (used in):		
Operations: Excess of revenue over expenses	\$ 60,064	\$ 17,054
Changes in non-cash operating working capital: Grants receivable Prepaid expenses and other Accounts payable and accrued liabilities Deferred revenue	19,400 327 2,898 (34,900) 47,789	(12,000) (471) (69) 23,735 28,249
Increase in cash and cash equivalents	47,789	28,249
Cash and cash equivalents, beginning of year	109,992	81,743
Cash and cash equivalents, end of year	\$ 157,781	\$ 109,992

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended May 31, 2018 (Unaudited)

#### Nature of operations:

Prairie Hospice Society Inc. (the "Not for profit corporation") is incorporated as a non-profit organization under the laws of Saskatchewan. The purpose of the Society is to ensure access to community-based end of life support.

The Society is a registered charity under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met. The Society is able to issue charitable donation receipts for income tax purposes.

#### Significant accounting policies:

#### (a) Basis of presentation:

The financial statements are prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CPA Canada Handbook.

#### (b) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### (c) Cash and cash equivalents:

Cash and cash equivalents consists of balances with financial institutions which have an initial term to maturity of three months or less.

Notes to Financial Statements (continued)

Year ended May 31, 2018 (Unaudited)

#### Significant accounting policies (continued):

#### (d) Financial instruments:

Financial instruments (cash and cash equivalents, grants receivable and accounts payable and accrued liabilities) are recorded at fair value on initial recognition and subsequently measured at amortized cost.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

#### (e) Tangible capital assets:

Tangible capital assets are expensed when acquired.

#### (f) Revenue recognition:

The Society recognizes contributions in accordance with the deferral method of accounting.

Under the deferral method, externally restricted contributions that remain unfulfilled are accumulated as deferred revenue on the statement of financial position and are recognized as revenue in the year in which the related expenses are recognized.

Grants and sponsorships are recorded as revenue in the period in which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant is related to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

## (g) Contributed Services:

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

Notes to Financial Statements (continued)

Year ended May 31, 2018 (Unaudited)

#### **Deferred revenue:**

Deferred revenue related to expenses of future periods represent unspent externally restricted grants, donations and sponsorships for specific programs or events.

	2018	2017
Program grants Golf Classic sponsorship Volunteer recognition	\$ 9,850 2,500	\$ 13,000 34,250 -
	\$ 12,350	\$ 47,250

#### Financial risks management:

The Society's financial instruments consist of cash, grants receivable, accounts payable and accrued liabilities. The carrying value of these instruments approximate their fair value due to the short period to maturity.

The Society has exposure to the following risks from its use of financial instruments:

#### (a) Liquidity risk:

Liquidity risk is the risk that the Society will be unable to fulfil its obligations as they become due. The Society manages its liquidity risk by monitoring its operating requirements and ensuring it has sufficient funds to fulfil its obligations.

#### (b) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in financial loss. The Society is not exposed to market risk or significant credit risk. Credit risk related to cash and cash equivalents is minimized by dealing with financial institutions that have strong credit ratings. Credit risk related to grants receivable is considered minimal as accounts are short-term in nature and relate to receivables from government agencies, corporations and not-for-profit foundations.

#### (c) Interest rate risk:

The Society is exposed to interest rate risk on its chequing and savings accounts. The risk is considered minimal due to the short-term nature of the accounts.

#### Tangible capital assets:

Tangible capital assets not recorded in the statement of financial position include computer equipment. \$nil of computer equipment was expensed in the current year (2017 - \$1,907).

Notes to Financial Statements (continued)

Year ended May 31, 2018 (Unaudited)

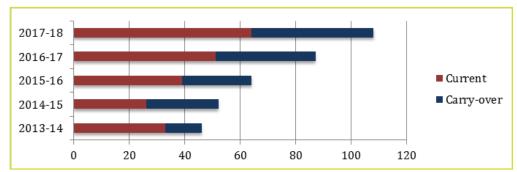
## 5. Comparative figures:

Certain comparative figures have been reclassified to conform to the current year's presentation.

# report from volunteer coordinators

- JUNE 1, 2017 TO MAY 31, 2018
- We have served 108 clients over the course of this fiscal year, 44 continuing from pre-
- vious years and 64 added as the year went
- along. That works out to just about 9 refer-
- rals a month (compared with 7 last year).
- From January 2013 we have served 237 peo-
- ple and their families.

Total Number of Clients to Hospice without Walls, Prairie Hospice Society



#### Source of our referrals

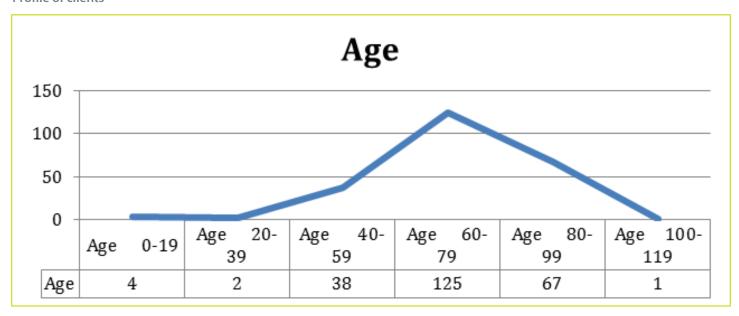
Source	2017- 2018	Cumu- lative
Saskatoon Health Region	90	323
Family	6	24
Client themselves	2	14
Long term care facility	0	6
Friend	6	12
Cancer centre	2	7
Clergy	0	2
Community organiza- tion	0	2

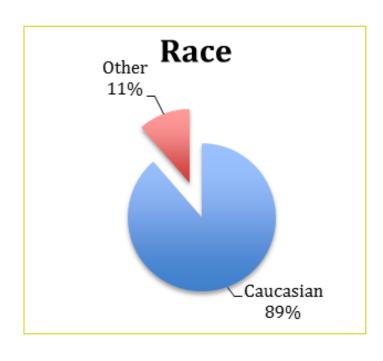
About one-fifth (23%) of our clients have no local family or friendship network to provide care.

Six out of ten of our referrals become clients. There are a variety of reasons for that.

Reason	Percentage
People decline our services, often because others in their lives provide this care	20
People are referred but die before our service can be put in place	12
Various other reasons (move, etc.)	7
People we serve	61

#### Profile of clients





#### Volunteers

We are so thankful for an amazing group of volunteers who give selflessly for those in need. As of May 31 we had trained 126 volunteers with 64 continuing to be active and 3 serving as staff. Since January 2013 our volunteers have given over 14,000 hours of service to the Saskatoon community.

Hours of service per client			
Average number of hours	60.1		
Minimum number of hours	1		
Maximum number of hours	769		
Median number of hours	18		
	Number of clients		
0-99 hours	195		
100-199 hours	28		
over 200 hours	14		



## 2011 to March 2018

## SOARING HEART DONORS

PILLAR (\$50,000 - \$100,000) Mary's Hope Foundation

PATRON (\$25,000 - \$50,000) JBL Charitable Foundation Saskatchewan Community Initiatives Fund

### **BIG HEART DONORS**

#### PLATINUM HEART (\$10,000 - \$25,000)

100 Men Who Give a Damn Saskatoon 100 Women Who Care Saskatoon Affinity Credit Union Arthur J.E. Child Foundation Beatrice Stevens Memorial Fund Evelyn Burnett & Dean Jones Mona Chappell Kathryn J. Ford Our Lady of the Prairies Foundation Potash Corporation of Saskatchewan Rotary Club of Saskatoon Meewasin Saskatoon Community Foundation Tony and Mary Banks Family Fund United Way of Saskatoon

## **GOLD HEART** (\$5,000 - \$10,000)

Association of Saskatchewan Realtors Honourable Patricia Blacklock Linn Fund Holy Spirit Parish McKercher LLP Rotary Club of Saskatoon Nutana Janice and Robert Solem Steven and Michelene Worobetz Foundation Third Avenue United Church Community Fund

#### **SILVER HEART** (\$2,500 - \$5,000)

June Bold Doug and Shelley Borrowman CWL Clothing Depot **GMG Jewellers** Hillcrest Funeral Home Barb and Dan Jiricka Rita and Bob Mirwald Saskatoon Funeral Home Trinity Evangelical Lutheran Church

#### **BRONZE HEART** (\$1,000 - \$2,500)

James P. Mahoney Institute of the Family Deborah Black Jean Blacklock Leo Bourassa & Daphne Arnason Centennial 360 Marcia Clark and Ken Howland Muriel Dickson and Lee Brady Dawn Friel-Hipperson Sharon Fyke Muriel Harris Bonnie Ish Joseph Alfred Remai Family Foundation Grant McGrath Don and Sandy Morgan Janet & Don Neufeld Bernice Ogryzlo Joan O'Shea Prairie View Chapel and Crematorium **RBC** Foundation Pam Reilly-Bruce St. James Wilkie CWL Saskatoon City Employees Credit Union Saskatoon Cooperative Association Ltd. SaskEnergy Larry and Irene Seiferling Pareshkumar Shah Francine Chad Smith Penelope Stalker and Ken Coutu Robert Steane The Artist's Loft Studio Tree of Memories Susan Verity Walmart Canada Westwood Funeral Chapel

#### **IN MEMORIAM**

Family and Friends of Lenore Barmby Family and Friends of Dr. Garth Bruce Family and Friends of Belle Grosy Family and Friends of Dawn Hayton Family and Friends of Peter Kostyniuk Family and Friends of Betty McIver Family and Friends of Howard Olmstead Family and Friends of Joan O'Shea Family and Friends of Dr. David Popkin Family and Friends of Rick Reddekopp Family and Friends of Ken Reid Family and Friends of Alan Thatcher Family and Friends of Judy Wilson

#### **GIFTS IN KIND DONORS**

Deborah Black Karla Combres Emmanuel Anglican Church & The Refinery Lisa Greig Wilma Groenen, Brett Balon and the Divas of Caswell Ensemble Cindy Hoffman, Cindy's Craft Corner Cam Hutchinson, Saskatoon Express Bonnie Ish Jonathan Kiesman, Saskatoon Family Pharmacy Scott Verity & KPMG LutherCare Communities On The Boards Staging Company Sheila Pion Charlotte Rochon Penelope Stalker and Ken Coutu



#### 2011 to March 2018

## HEARTFELT DONORS

**SUPPORTER** (\$100 - \$1,000) **Airline Hotels** Robert and Veronica Ambruster Sue Ashburner Brenda Baergen Michelle Bankowski Ron & Leslie Bell Myrna Berwick Darlene Bessey & Ken Pontikes Sunanda Bhalerao Anne Blakeney **Bonavista Energy Corporation Kathy Bond** Anthony & Carole Boryski Meghan Boychuk Angela Bowen Wes Briggs Richard & Shirley Buzik Ken and Brenda Cavanaugh **Gwen Charman** Laurel Chelsom & Rick McCormick Sheila Clements **Eric Cline** Tina & Vincent Colistro Glenda Cooney **Garth Courtney** Roberta Crowe Blair Davidson M. Jane Deneer Lyn Dobson Rachel Drew **Craig Foster** Perry Foster **Gayvin Franson** Terence Friesen Garden Architecture and Design Florence Graham Jan-Mark Gustafson Adam Hadwin Rose Halbach Sandra Harder Liz Harrison and Bob Lucas

**Cydney Hayes** 

Suzanne Henry

Janice Hickey

**Dawn Hiebert** 

James Howlett

Diana & Dale Holaday

Holy Spirit Parish CWL

Greg Hutchings Industrial Machine and Mfg Inc

Vicki & Ron Holmes

Karen Heise

Dr. Donna Jubin Brenda Kammermayer George Keter **Edward and Louise King** Eileen Klaasen Klassique Design Marie & Robert Klombies Carolyn Knafelc Shirley Kostyniuk **Beverley Lackie Shan Landry** Debbie LaPointe Bernard Lawlor Brenda Ledding Bill & Lois Lewis **Yvonne Lewis** Allen and Kathleen Loewen **Amanda Loewy** Richard Longpre **Hugh MacGowan** Vonne Macpherson Elaine Maksymiuk Jim McClements Colleen McIntosh Nora McKee Rita Lynne McLellan Sherrill Miller Mark and Angela Mills Carol and Lyle Minogue Sheila Morgan **Riley Morris Daylene Newton** Deanna Nienaber Ed and Sarah O'Gorman **Patricia Pavey Jason Pion** Josh Pion **Bonnie Roberts Ruth Robinson** Joan Rogers Rosewood Lane Condo Corporation Jamie Russell St. John's Cathedral ACW St. Paul's Nurses Alumni Frances & Larry Saggs Saskatchewan Power Corporation Saskatoon and District Labour Council Saskatoon Diocesan Council CWL

Martha Jantzen

Saskatoon 60 Plus Hockey Joan Schapansky Phil Siebert Elin & Ivor Sletmoen **Karen Smith** Richard and Joan Smith **Vasile Solomes** Joan Spicka John and Patricia Thompson **Trevor Treen Braden Turnquist** Dani vanDriel Nancy Vaxwick Venables Machine Works Ltd. Drs. Keith and Vivian Walker Kathryn Warden Dave & Joan Warkentin Sally Wasylyk Anna Weegar Robert and Aileen Will Edna Wilson Karla Wilson **Delores Wolfe** Lois Zoerb

#### FRIEND (\$10-\$100)

Marilyn Boechler Mel Bolen Mike Bone Lois Cavanagh **Delta Kappa Gamma Society** Carol Demchuk-Kosolofski **Dawne Digout** Debra Dyna Barbara Elder Lynn Ewing Werner and Vera Falk **Bryan Foran Grace Frank** Jacolen Glasser Steven Goluboff Quinjuan Guan Randi Hamm Jack Hillson **Cathy Hogle** Lois Hoiland **Kimberley Holliday** Rose Lloyd **LutherCare Communities Lucy Mauerhoff** Wenda McArthur

Barry McLennan Alison Morgan Jennifer Morgan Teresa Mulvenna Jean Nahachewsky Linda Norman Robert Pankhurst Susan Pederson Tracy Petryk **Donald Pion Kathy Probert** Sylvia Pusch Susan Putz Jennifer Quaid **Brenda Rees** Maria Ryhorski Saskatoon Council on Aging Marie Sadoway **Rick Schellenberg Bernice Shih** Elizabeth Shih Debra Stefaniuk Martin Stoffel and Regina Koenders **Dennis & Judith Strauss Darcy Thiesen Kevin Tunney Dorothy Whittles** Maria Weinhandl **Kathryn Whitby** 

Phyllis Wilson

Wayne Wilson

Allen Wong & Constance Francois

Sheelah McDermott



## 2017 -THIRD ANNUAL GOLF CLASSIC

## PRESENTING SPONSOR EAGLE **SPONSOR**

Acadia McKague's Funeral Centre

## **BIRDIE SPONSOR- BANQUET**

Hillcrest Funeral Home & Cemetery

#### **CART SPONSOR**

Concorde Group

#### WINE/BEVERAGE SPONSOR

Meidl Honda

#### WHOLE HOLE SPONSORS

Buckwold Western Ltd.

**Kreos Aviation** 

Terri Lemke- National Bank Financial

Saskatchewan Blue Cross

Scotiabank

Shaughnessy Gardens

Glenn & Jodi Wig

#### **ACE SPONSOR- Hole in One**

Cherry Insurance

#### **BENEFACTOR**

Saskatoon Golf and Country Club

#### **GREEN OR TEE BOX SPONSOR**

Barry Chilliak Realty Sheila Clements Kathryn J. Ford, Q.C.

Sharon Fyke Hillcrest Funeral Home & Cemetery

Hillestad Rehman Group

CIBC Wood Gundy - Steeg and Justin Holmes Bella Sante MD Cosmetic & Laser Clinic

Dr. Jim Kerr

Marie and Bob Klombies

Legacy Homes McFaull Consulting

McKercher LLP
Pauline and Orest Sadownick

Scotiabank

**SIGA** 

Nancy and Louis Tapper

#### **SUPPORTER**

Airline Hotels

Bruce and Beryl Bays Myrna Berwick

Bill Davern

Lvn Dobson

Janet Duval

Rose Halbach Liz Harrison and Bob Lucas

Muriel Harris

Ross Harwood

Richard Longpre

Hugh MacGowan Mary Lou Martineau

Irene and Larry Seiferling

Rose Marie Sieger

Fred and Linda Smith Sharon Sullivan

Robert and Aileen Will DorisYeul

SUCCESSFULLY RAISED \$55,000 THANKS TO OUR SPONSORS, SUPPORTERS, GOLFERS AND VOLUNTEERS.

# notes

# notes





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